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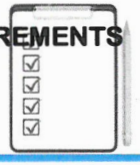
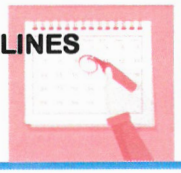
| Step 1<br>**EXPLORE YOUR OPTIONS** | • Explore various schools and their programs<br>• Attend Open House, Student for a Day, or Campus Tour Opportunities<br>• Consider meeting with a post-secondary advisor |
| Step 2<br>**CHECK YOUR REQUIREMENTS**  | • Review the entrance requirements<br>• Make sure you meet English language proficiency standards<br>• Understand the entrance requirements specific to your program—some programs have competitive entrance requirements or a formal interview process. |
| Step 3<br>**KNOW YOUR DEDLINES**  | • Have your Apply Alberta account ready for applications<br>• Review the important application, enrolment, and academic dates<br>• Check your dates and deadlines and give yourself plenty of time to allow for processing, potential delays and other unforeseen circumstances. |
| Step 4<br>**SUBMIT YOUR APPLICATION** | • Make sure you have your ID, documents and payment information ready<br>• Submit your application online at applyalberta.ca<br>• Check your email for instructions to set up your student portal account<br>• Submit a fully completed application by following the steps outlined. Give yourself plenty of time to complete it. |
| Step 5<br>**STAY CONNECTED** | • Check your student portal email regularly for your application status, deadline and requests for information<br>• Upload any requested documents.<br>• Contact your post secondary Student Services for questions about your application |
| Step 6<br>**ACCEPT YOUR OFFER** | • Make sure your funding is in place<br>• Pay your non-refundable tuition deposit by your deadline<br>• If you have received conditional acceptance, monitor your student portal account for information and deadlines to submit documents and additional requirements<br>• Prepare to register for classes |
| Step 7<br>**ENROL IN COURSES** | • Be ready to select your classes once your program's self-enrolment opens...know the date<br>• Continue to monitor your student portal account/email<br>• Contact your institutions student services centre to answer any of your questions |