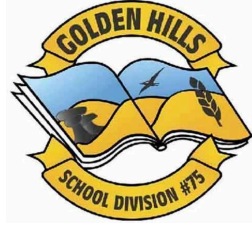


**GOLDEN HILLS SCHOOL DIVISION NO. 75**



# Student Handbook

## Welcome to Strathmore High School

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**ONLINE**  
**STUDENT HANDBOOK 2025-2026**  
Strathmore High School

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## **OUR MISSION AND VISION**

*Empowering a Community of Accomplished and Caring Citizens*

### **SHS PILLARS**

*Accomplished • Connected • Caring*

### **OUR MOTTO**

*We Care*

## **PRINCIPAL'S MESSAGE**

Welcome to the new school year! We are excited to have all students back for another exciting year.

A school community needs to be a safe, caring and respectful place. It's important that we all set that standard for how we treat ourselves and visitors to Strathmore High School.

At Strathmore High School our mission statement is "Empowering a community of accomplished and caring citizens". This mission statement steers us on our path throughout the school year. As a student, we hope that you find ways to contribute to our community and to connect with some of the many opportunities that our school has to offer.

To be a connected and contributing community member you need to have good attendance. At SHS, we prioritize attendance because we know how important it is to your success. Missing out on the instruction, collaboration, investigation, and sharing in your classrooms negatively impacts your chances for success.

The beginning of the school year is an excellent opportunity to create positive relationships with teachers and other students. It's also an opportunity to establish habits that will drive you toward success in all areas of your life. So, I encourage you to set goals and hold yourself to standards that will help you achieve those goals.

Strathmore High School is a great place to learn and grow! We hope everyone has an outstanding 2025-2026 school year.

Go Spartans!

Mr. D. Raycroft

Principal

**TEACHING FACULTY & SUPPORT STAFF**

Mr. D. Raycroft	Principal
Mrs. A. Barwacz Riou	Vice Principal, Biology
Mr. M. Bradford	Vice Principal, Financial Management
Mrs. J. Aitken	Science, Outdoor Education
Mr. B. Allsopp	Band
Mrs. D. Bertsch	Dance, Drama, Glee
Ms. L Church	K & E
Mr. W. Clark	Construction Technology
Mrs. M. Connor	Math
Mrs. C. Davidson	Cosmetology, Barbering
Mr. D. Davidson	Math, Adv. Placement
Mrs. A. Douglas	Strive 3 Program
Ms. S. Dueck	Social Studies
Mr. E. Eberts	Computer Applications, Multimedia
Mr. J. Flaws	Physical Education
Mr. D. Galandy	Science
Mrs. K. Galandy	Counselling, English
Mrs. J. Greep	Cosmetology, Barbering, Fashion
Ms. C. Hall	Social Studies
Mr. D. Hargrove	Physical Education, Fitness, Art, Dual Credit Game Design & Environmental Art
Ms. K. Harriman-Foldi	Physical Education, Outdoor Education
Mr. C. Harris	Fabrication Studies
Mr. C. Hintz	Science, Sustainable Solutions for Schools
Mrs. K. Huntley	English
Ms. J. Lam	Social Studies/English, ISS, CTS
Mrs. M. Ledene	Science
Ms. S. Legendre	Math, CTS
Ms. L. Malinowski	English
Mr. M. McKeen	Social Studies, CTS
Mr. A. Miciak	Math, Social Studies
Mr. I. Regnier	Spanish
Ms. T. Riley	Photography, Graphics and Video
Ms. B. Roberts	Art, Jewelry Making, Pottery
Mrs. L. Sammons	Foods, CTS, Fashion
Mrs. A. Seely	Math
Mr. J. Silva	Science/Math
Mr. P. Sonsteby	English
Mrs. J. St.Goddard	Science
Ms. L. Trump	English, Aboriginal Studies
Mr. K. Tucker	Physical Education, Outdoor Education
Ms. N. Vaid	Math, CTS
Mrs. S. Visser	Counselling, Green Certificate, Social Studies, CTS
Mrs. C. Westgard	Counselling, Sports Medicine, Work Experience, RAP
Ms. J. Williams	Learning Resource, English

## Support Staff

Ms. T. Larson	Office Manager
Mrs. C. Romaniuk	Administrator Assistant
Mrs. K. Bailie	Administrator Assistant
Mrs. R. Schiffner	Administrator Assistant
Mrs. R. Dahl	Educational Assistant
Mrs. L. Hendricks	Educational Assistant
Ms. P. Kalbhen	Educational Assistant
Ms. K. Labbe	Educational Assistant
Mrs. J. Slep	Educational Assistant
Mrs. J. Wathen	Librarian/Learning Commons/Media
Ms. K. La Couvee	FNMI Liaison
Mr. T. Drover	Cafeteria
Mrs. J. Wagner	Cafeteria
Ms. L. Gallant	Cafeteria
Ms. J. Smith	Head Custodian
Mr. I. Jessome	Custodian
Mr. R. Ceno	Custodian
Mrs. T. Hrydina	Custodian
Mr. G. Wadforth	Custodian

## SCHOOL OPERATION

### Office Hours

The school office is open from 8:00 AM until 4:00 PM during regular school days.

### Bell Schedule

The first morning bell sounds at 8:38 AM. A warning bell will sound three minutes prior to every class.

<u>Time</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>
<b>8:38 - 9:08</b>	FLEX	FLEX	FLEX	FLEX
<b>9:10 - 10:18</b>	4	3	2	1
<b>10:23 - 11:31</b>	3	4	1	2
<b>11:36 - 12:44</b>	1	2	3	4
<b>12:44 - 1:24</b>	Lunch	Lunch	Lunch	Lunch
<b>1:24 - 2:08</b>	1	2	3	4
<b>2:13 - 3:21</b>	2	1	4	3



## **SCHOOL FEES**

In early October, an invoice can be issued to each student. We implore parents to pay all fees promptly as this money is needed to purchase textbooks and supplies. **Parents can pay student fees on-line using the Student Cash Online system. The link can be found on the homepage of the Strathmore High School website: [www.strathmorehighschool.com](http://www.strathmorehighschool.com)** Parents wishing to discuss a payment schedule should contact the school's office manager. Students should expect services and supplies to be withheld if fees are not paid or payments are not made.

Lock purchase	\$11.00 (Gr. 10 initial fee)
Spartan Fee	\$10.00
Graduation Fee	amount to be determined

## ***OPTIONAL FEES***

Weight Room Pass	\$100.00 (Sept. - June)
Weight Room Pass	\$50.00 (Feb - June)
Yearbook	\$50.00

## ***EXTRACURRICULAR FEES***

Amount is dependent on activity ie: sports teams, ski trips, chosen field trips

## INFORMATION FOR STUDENTS

### Course Load Expectations

- Students in **Grade 12** are required to register for a minimum of **30 credits (6 out of 8 blocks)** and be eligible to achieve at least **105 credits** in order to participate in Recognition Ceremonies. The 105-credit requirement will be waived for those students registered in a full program.
- Students must be registered in and complete a minimum of **2 core courses** in their Grade 12 year and students must be in good standing (all fees paid, good attendance and passing all required courses).
- **Grade 10 and 11** students must have a **full schedule** and **cannot take work experience or special projects without approval from counselors**. Courses at the Virtual or Storefront Schools are in addition to this full load, as is the Green Certificate Program.

### Alberta High School Diploma Requirements

The requirements indicated below are the minimum requirements for a student to attain an Alberta High School Diploma. Earn a minimum of 100 credits and completion of the following courses:

Credits in	Credits in	Credits in
<ul style="list-style-type: none"> <li>• English 30-1 or 30-2</li> <li>• Social Studies 30-1 or 30-2</li> <li>• Mathematics 20-1 or 20-2 or 20-3</li> <li>• Science 24 or Biology 20 or Chemistry 20 or Physics 20</li> </ul>	<ul style="list-style-type: none"> <li>• Physical Education (3 credits)</li> <li>• Career and Life Management (CALM) 20 (3 credits)</li> </ul>	<ul style="list-style-type: none"> <li>• 10 credits in any combination from Career and Technology Studies (CTS) OR Fine Arts OR Second Languages OR Physical Education 20 and/or 30</li> <li>• 10 credits in <u>any grade 12 level course</u> in addition to English 30-1 or 30-2 and Social Studies 30-1 or 30-2</li> </ul>

### Certificate of Achievement Requirements

Students will be eligible to receive a Certificate of High School Achievement upon earning a minimum of 80 credits and completing the following requirements:

credits in	5 credits in	5 credits in
<ul style="list-style-type: none"> <li>• English 20-2 or 30-4</li> <li>• Social Studies 10-2 or 20-4</li> <li>• Mathematics 10-3 or 20-4</li> <li>• Science 14 or 20-4</li> <li>• Physical Education (3 credits)</li> <li>• Career and Life Management (CALM) (3 credits)</li> </ul>	<ul style="list-style-type: none"> <li>• 30 level knowledge and Employability Occupational course</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• 30 level Career and Technology Studies (CTS)</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• 30 level Locally Developed course with an occupational focus</li> </ul> <p><b>AND</b></p>	<ul style="list-style-type: none"> <li>• 30 level Knowledge and Employability Workplace Practicum course</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• 30 level Work Experience course</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• 30 level Green Certificate course</li> </ul> <hr/> <p><b>OR 5 credits in</b></p> <ul style="list-style-type: none"> <li>• 35 level Registered Apprenticeship Program (RAP) course</li> </ul>

## **ACADEMIC WORK**

### **Assessment Principles**

SHS has adopted 10 Assessment Principles to guide learning, improve achievement and encourage students to be responsible for their own learning. Implementation of these principles will be apparent in the instruction and assessment practices used by teachers. See school website link [Assessment @ SHS](#).

### **Late Work Policy**

At SHS, it is believed that students must be engaged and accountable for their learning. It is an expectation that all assigned work be completed by the student, to the best of their ability. Students who are struggling with completing an assignment are expected to meet with their teacher for further clarification and assistance. The assessment must be completed by the student after school in the exam writing room (Learning Commons) or at another time as arranged by their teacher and/or administration.

### **Monitoring Achievement and Attendance**

Parents and students can access their marks to monitor achievement through Powerschool. You can visit the school website for detailed information on how to create an account with PowerSchool. <https://www.strathmorehighschool.com/students/powerschool-instructions>

### **Academic Integrity**

#### **Definitions**

**Plagiarism:** Submitting the words, ideas, images, or data of another person as one's own in academic writing or other project work.

**Cheating:**

- Possession of unauthorized materials during summative assessments (notes, textbooks, cheat sheets, electronic devices)
- Substantial editorial or compositional assistance
- Resubmission of material already graded for credit (the work of other students or online “cribbed” essays)
- False claims or fabricated page numbers and/or references
- Copying off of someone else’s exam/or quiz; or passing answers or questions from a quiz or exam to another student
- Communicating with another student electronically during summative assessments

If a student has copied work, plagiarized, or cheated during a summative assessment, the teacher will meet with administration in order to determine the best course of action.

Following the first academic dishonesty incident, students will be given the opportunity to submit their own work. The consequence for repeated academic dishonesty will result in an earned zero.

### **Artificial Intelligence (AI) in the Classroom**

The use of Artificial Intelligence (AI) tools in academic work is a developing area. Students are expected to use AI responsibly and in ways that uphold academic integrity. It is crucial for students to understand that

submitting AI-generated content as their own original work without proper attribution may be considered a form of academic dishonesty, similar to plagiarism.

**Consult Your Teacher:** The appropriate use of AI can vary significantly between different courses and assignments. **Before using any AI tool for coursework, students are required to speak directly with their teacher to understand the specific guidelines and expectations for that particular course and assignment. When in doubt, always speak to your teacher about appropriate AI use in their course.** Your teacher will provide guidance on acceptable and unacceptable uses of AI, ensuring that your work remains academically sound and ethical.

### Homeroom

All students are assigned a homeroom teacher who acts as a counselor, coach, facilitator, and advocate for the students. Each homeroom group consists of approximately 25 students from grades 10, 11 and 12 who remain together throughout their high school time.

- complete surveys, forms and other administrative documents.
- provide input on school issues and policies. receive tutorial assistance from the homeroom teacher or other students.

### Flex Time

Flex time is a 30 min period designated to offer students valuable opportunities for academic support, enrichment, and personal growth. It's a structured and required part of the school day, which provides students with the flexibility to choose how they use their time productively. During Flex time students can get caught up/receive help/participate in enrichment activities from the teacher that they need to see. Flex time empowers students to take ownership of their learning and make choices that best support their individual needs. This dedicated time will help foster student success, strengthen relationships between students and teachers, and offer valuable enrichment opportunities. Flex time will occur every morning at 8:38-9:08 a.m. where students can go to their first period class to access support from the teacher.

### Learning Commons

The Learning Commons represents a new take on the traditional school Library. The Learning Commons is a shared learning space that is both physical and virtual. Our space provides students with a variety of flexible spaces where they can come to study or read individually or work collaboratively with peers. The Learning Commons is available to students before and after class, from 8:00 a.m. - 4:00 p.m. daily. There is a collection of both fiction and non-fiction books, as well as a variety of magazines. Computers are available to students to work on assignments and to complete their research. There is a Virtual Library that can be accessed from the SHS home page, which is host to an online resource collection. There is a Librarian available to help you find information and interesting reading books, help with research and bibliographies, and for textbook sign out.

### Advanced Placement Program

Through university-level AP courses, you experience learning in ways that might otherwise remain unexplored in high school; through AP Exams, you have the opportunity to earn credit or advanced standing at most Canadian and U.S. colleges and universities. In AP classrooms, the focus is not on memorizing facts and figures. Instead, you'll engage in intense discussions, solve problems individually and collaboratively, and learn to write clearly and persuasively. Students who wish to experience an academically challenging program can register in AP English 30 and AP Calculus 30.

### Honours Program

Honours classes are designed to provide an exciting, challenging alternative to regular classes. While the students study the same curriculum and write the same assessments, honours classes give students a broader scope and more critical analysis of the subject; learning topics that might otherwise go ignored. Students who wish to study in an exciting academic environment can register in Honours Science 10, Honours English 10-1 or 20-1, Honours Social Studies 10-1 or 20-1, Honours Math 10C and Honours Math 20-1.

### Alternative Forms of Education Delivery

Special circumstances may warrant that a student take a course through Golden Hills Learning Academy.

- Students who wish to transfer to the Storefront School must have written permission from a school administrator.
- Students who wish to transfer to the Storefront School must have permission from a school administrator and admission will be based on approval from a Golden Hills Educational Psychologist and the Storefront School administration
- Such courses may only be taken with written permission of a school counselor.
- If approved, the student will be expected to pay any additional costs associated with these programs.
- Students who wish to transfer to the Storefront School must have written permission from a school administrator.

### Counselling

The counselling offices are located in the Student Services area. Students may make an appointment at the office to see Mrs. Galandy, Ms. Westgard, or Mrs. Visser for assistance with educational, career or personal decisions. The counsellors will be advising students based on their last name which are as follows: Ms. Westgard - Grade 10 (A-H), Grade 11 and, Grade 12 (A-L) Mrs. Galandy - Grade 10 (N-Z), Grade 11 and Grade 12 (M-Z); ; and Mrs. Visser Grade 10 (I-M).

### Appeal Procedures (Non-Diploma Subjects)

If a student is concerned with a final mark, he/she should consult the teacher concerned. If the student is not satisfied, he/she may appeal in writing to the principal within 24 hours of receipt of the report card.

### Retroactive Credits

Students who fail an academic course (e.g. English 10-1) with a mark of 40%- 49% and who successfully complete a lower level course at the next grade level (e.g. English 20-2) will be awarded five credits for the course completed and, retroactively, credits for that course's prerequisite (e.g. English 10-2). See counselors for details.

### Diploma Exams

For information on appeals, results, and re-scoring, see a counselor, principal or visit your MyPass account.

### Failure of a first semester diploma exam course

A student who has a mark of less than 50% on the second report card in any Diploma Exam course required to graduate, should re-register (if room permits) in that course prior to February 1.

### Course Challenge

Course Challenge allows senior high students to challenge the expectations of a course through a formal assessment process. This policy applies to non-diploma examination courses or to the school awarded mark component of diploma examination courses. A student who believes that he/she possesses the knowledge, skills and attributes (KSA's) prescribed in the Program of Studies may challenge the expectations of this course by:

1. Applying to the Principal
2. Paying \$50.00 in Student Services
3. Demonstrating on a series of performance assessments that he/she possesses the KSA's for the course. The course challenge provision does not apply to courses such as work experience, special projects, or any course that does not have a specifically defined content in the Program of Studies.

## **STUDENT EXPECTATIONS**

### **Attendance**

Educational research reveals a high correlation between regular attendance and student achievement. Strathmore High School believes that regular attendance is crucial to successful academic performance. Excusable absences are those due to illness, doctor and dental appointments and family bereavement. Two of our society's greatest expectations are dependability and punctuality. To reinforce these expectations, SHS has adopted the following attendance expectations:

1. A daily record of attendance will be kept for each class.
2. Parents or guardians should phone the school the morning of the absence. If no parent call is received, our automated phone system will call to advise parents of the absence. Should attendance become an issue the teacher will contact the parent or guardian informing them of their concerns.
3. Absent students who sign out of school during the day are not considered excusable until parents/guardians phone in..
4. If attendance does not improve students will meet with Administration. Modifications may be made to student timetables in order to ensure an increased level of support and to ensure student success. In some cases, students may need to have their course delivered in a different format. Parents will be consulted and informed of measures taken to enhance student success
5. Medical issues will be considered when assessing attendance.
6. Students who have not attended a course within 10 days of their class start date (without explanation) will meet with Administration.

### **Other Expectations Regarding Attendance**

1. Students are responsible for finding out about and completing missed schoolwork. Missed evaluations must be completed.
2. Students or parents can contact the homework coordinator (Mrs. Wathen) to arrange for homework.
3. Students with poor attendance may be denied the right to participate in co-curricular activities and school-sponsored field trips. Students who are absent on the day of co-curricular or any special events are denied the right to participate in events after school.
4. Student awards and rewards are based on factors including attendance.
5. Subject teachers may request explanations for student absences.

### **Absences for Holidays**

Although we do not approve of such absences because of the serious negative impact on student learning we expect that:

1. Students discuss plans for making up missed work with each subject teacher and are prepared to put in extra time if requested by the teacher.
2. The student is prepared to make up missed evaluations as soon as possible following the absence.

### Late Policy

**Step 1** ~ 3 unexcused lates.

**Step 2** ~ Teacher consequences for next 5 lates (teacher choice of: stay after class, clean room at noon, etc.)

**Step 3** ~ Referral to Administration

### Essential Academic Behaviours For Success

Consist of three main components which are:

1. **Attendance** - arrive on time and avoid class disruption. Communicate with the teacher and follow up in order to complete missed work.
2. **Participation & Engagement** - Stay organized utilizing binders/notes and bring appropriate materials to the classroom. Avoid distractions such as cell phones in order to maintain focus, active listening and participation. Attempt to solve problems independently.
3. **Completion of Work** - Complete formative practice (homework) and additional work when required. Complete both formative and summative assessments by the assigned due date or arrange with the teacher before the due date if coursework cannot be completed on time.



## DISCIPLINE POLICIES

### Student Conduct:

A student shall conduct him/herself so as to comply with the following code of conduct from The School Act:

- **be diligent in pursuing his/her studies**
- **attend school regularly and punctually**
- **cooperate fully with everyone authorized by the board to provide educational programs and other services**
- **comply with the rules of others**

In the event that a student does not meet reasonable standards of behavior, three steps will be taken in order to modify such behavior:

**Step One:** the teacher will deal with the student and, depending on the seriousness of the problem, send the student to 114 for a time out, and inform the parents and administration.

**Step Two:** Where possible, the teacher will refer the student to a counselor who will help the student to develop more effective choices regarding behavior. If the situation is more serious, an administrator will deal with the student and, if necessary, talk to parents advising them of the problem, the disciplinary measures taken and the probable consequence of future unacceptable behavior. If circumstances warrant, the Family Liaison Counsellor will be involved through the Student Resource Group.

**Step Three:** For very serious behavior problems, the administrator will suspend the student and (possibly) recommend to the Board of Education that the student be expelled from school. Parents will be informed of these issues in writing.

### Exclusion from Class

Teachers may exclude a student from class for a reason such as disruptive behavior, profane language, habitual lateness or other unacceptable behaviors as set out in The School Act. It is understood that such exclusions is a drastic measure, which will only be used after other measures (e.g. consultation with parents/counsellor/administrators, detentions) have failed or if the student is continually disrupting the learning of other students. The student shall then be expected to meet with the teacher on his or her own time **prior** to the beginning of the next class to discuss the positive changes the student is prepared to make.

### Suspension and Detentions

**Suspension:** a suspension occurs when a student is not permitted to attend a class of classes for a maximum period of five school days. There are two types of suspensions:

- **In-School Suspension:** A student will spend the school day(s) in a room isolated from other students, is expected to complete all assignments and will receive credit for evaluations.
- **Out-of-School Suspension:** A student is banned from the school and not allowed on school property (including the parking lot) or to attend any school-sponsored event at any time. Students are

expected to make arrangements for keeping up and catching up on all missed schoolwork and evaluations while suspended.

Students may be suspended for any of the following behaviors:

- **open opposition to authority**
- **habitual neglect of duty**
- **the use of improper or profane language**
- **excessive absenteeism and/or tardiness**
- **improper conduct**
- **violation of the school drug and alcohol policy**
- **inappropriate dress**
- **theft**
- **use of intimidation or force towards any other individual**

*Parents will be phoned and informed in writing of any suspension imposed upon their child.*

**Detentions:** Students who are assigned a detention will serve the detention at lunch or afterschool with the teacher or administrator. Students who miss a detention will receive **one reminder** from the teacher assigning the detention. Failure to attend after the reminder will result in a **classroom suspension** from the teacher's class and a meeting with administration. The next missed detention could result in a **one day in-school suspension**. Followed by a possible three day out-of-school suspension. Students are expected to work on schoolwork during this time.

**Expulsions:** Expulsion is a suspension from the school for a period of more than five school days and is typically for one semester or one year. Only the Board of Education (or a subcommittee of the board) has the right to expel a student.

### Violence and Bullying, Drugs and Alcohol and Weapons

**Violence, Fighting & Bullying:** There is a **zero-tolerance** policy for violence, bullying, intimidation and threats at Strathmore High School. Violence in schools is a matter of concern for students, parents and teachers. Since it is essential that students feel safe while in school, no tolerance can be shown towards those who cause others to feel insecure. Fighting which involves **any** physical assault (i.e., hitting, pinching, kicking, hair pulling, etc.) is totally unacceptable and will result in an automatic suspension of up to five days and possibly a recommendation for expulsion from school. Bullying, intimidation or uttering threats will also result in severe consequences.

**Drugs and Alcohol:** We believe that student use and/or possession of alcohol, illegal drugs, or any other substance used in an abusive manner, during any school-related activity, is detrimental to a healthy and effective learning environment. Such activity is therefore prohibited.

Students suspected of being under the influence or in possession of alcohol or toxic substances while in attendance at school or on a school-sponsored activity shall be reported to the principal who will investigate and take appropriate action – **up to a five-day suspension**. The incident will be recorded, and the parent and superintendent advised, in writing, of the circumstances and the actions taken and/or recommended. Any student observed selling alcohol or toxic substances to another student should immediately be reported to the

principal. The incident will also be recorded, and the parent and the superintendent advised, in writing, of the incident and the actions taken and/or recommended. In addition, in accordance with the Criminal Code of Canada, any incidents of selling alcohol or toxic substances will be reported to the local police authorities.

**Weapons:** Any students in possession of a weapon whether real or authentic looking for the purpose of intimidation or causing injury will receive an automatic suspension for five days and a recommendation for expulsion.

### **Lockdown Procedures:**

SHS has developed a set of procedures to lock down our building in the event of a threat to student and staff safety. Throughout the year drills will be enacted. Students are expected to participate in these drills in a serious manner.

## **ADDITIONAL INFORMATION AND EXPECTATIONS**

### **Clubs, Co-Curricular Participants, Lockers**

**Clubs:** Taking advantage of the large variety of clubs and activities that are offered will enrich your high school experience. Clubs that may operate each year include: Leadership Council, Yearbook, Drama, Native Club, plus a wide variety of sports teams. Other clubs can be formed depending on student and staff interest.

### **Co-curricular Participants:**

- Students who participate in co-curricular events such as team sports or special events are **expected to attend classes regularly, demonstrate positive behaviors in school, and maintain passing grades.**
- All **school rules are in effect during the entire co-curricular** event including transportation to and from the event.
- Consequences for violations are the same as if the offence occurred at school.
- If a student is absent on the day of an event, it is expected that he or she will not attend the co-curricular event that day.
- **Students who fail to meet these expectations could face suspension from the team or club**, or some related disciplinary measure.
- If a student is failing in one class, his/her progress will be monitored; **two or more failing grades will result in the loss of the opportunity to participate in co-curricular activities** until such time as the situation is rectified.
- In order to be reinstated and allowed to participate in co-curricular events; the student must meet with administration.
- On all overnight trips there must be parent supervisors at a ratio of 1:12. If the event involves male and female students, there must be both male and female supervisors.
- **Students caught out-of-area at any time or in breach of curfew will be suspended from the club** for the remainder of the season.
- Parents may be called to take the students home or to make arrangements for transportation home at parents' expense. **A second violation will result in a suspension from all co-curricular events for the year.**

**School Lockers:** School lockers are the property of Strathmore High School. Lockers are to be kept neat and clean. As property of Strathmore High School, lockers can be searched at any time by a school official.

### Student Parking, Smoking, Hats, Skateboards and Mobile Devices

**Student Parking:** Student parking is available in the student parking lot west of the school and the Civic Centre east of the school. Student parking in the staff and visitor parking lot as well as the non-paved area behind the school is **prohibited** during school hours. Student vehicles may be towed away at the owner's expense. Irresponsible driving or improper parking by a student will result in parental notification and a suggestion that the vehicle be left at home. In extreme circumstances a complaint will be filed with the RCMP, and parking privileges could be denied. **Students are not to be in their cars or in the parking lot during school hours (8:00 am - 4:00 pm) except for arrival and departure.** Students are expected to keep their parking lot clean. Students using the Civic Centre parking lot are subject to these expectations as well.

**Student Smoking:** Smoking is prohibited anywhere on school and Civic Centre grounds. Consequences for violation of this policy are:

- **Smoking on the Grounds:** First violation is a three day out-of-school suspension; second violation is a five day out-of-school suspension. Third violation is a recommendation for expulsion.
- **Smoking within the School/Community Building:** First violation is a five day out-of-school suspension, and second offence is a recommendation for expulsion.
- ***Smoking materials found on students will be confiscated.***

**Vaping or E-Cigarettes:** The use of vaporizers in the school or on school grounds is strictly forbidden. Use of these products on school grounds will be treated like smoking.

**Hats:** Students are expected to remove headwear (including hoods and bandannas) upon entering the school. Violation of this expectation could result in confiscation of the hat for a period of time.

**Skateboards and Rollerblades:** Students are asked to refrain from skateboarding or rollerblading anywhere on the grounds at Strathmore High School at any time. Any students who do so will have their equipment confiscated for a period of time. Repeat offenders will be suspended.

**Appropriate Dress:** As part of the expectation of courtesy and respect, all students are required to adhere to reasonable and respectable standards in dressing and grooming for a focused working and learning environment. Any clothing displaying drug or alcohol advertising or symbols, racist, pornographic, sexist or symbols that would be considered offensive will not be allowed. Any clothing not concealing underwear will also be considered inappropriate. The principal may require any student not meeting our dress standards to return home and change to suitable clothing before being admitted to class.

### **Mobile Devices and Social Media:**

#### **SHS Restrictions and Limited Use Exceptions** *(adapted from GHSD Administrative Procedure)*

1. Students are prohibited from accessing social media on school networks or devices.
2. SHS students are required to keep their phones powered off or silent and stored out of view during instructional time unless:
  - a. *Health or Medical Reasons:* Limited use of personal mobile devices is permitted for health or medical reasons, as determined by school administration (In consultation with parents,

healthcare professionals, and educational consultants) as indicated in a student's school medical plan.

- b. *Special Learning Needs*: Limited use of personal mobile devices is allowed to support an identified inclusive educational need including mental health needs as per the student's individual program plan, individual support plan, behavior support plan as determined by school administration. (In consultation with parents, healthcare professionals, and educational consultants)
- c. *Educational or Other Purposes*: Personal mobile devices may be used for educational or other purposes, as determined by school administration. Teachers need to speak with an administrator regarding these educational purposes and decide together if the use is appropriate or not. Moving forward, administration may grant teachers the autonomy to use professional judgment to allow the use of mobile devices for educational purposes.

### **Disciplinary Measures**

A progressive discipline approach will be employed to address violations, in alignment with AP 350 Safe and Caring Schools, Student Conduct and Discipline.

- 1. Discipline for inappropriate possession and/or usage:
  - a. Warning given to the student and they are directed to put the device away.
  - b. Conversation with the student and parents/guardians notified.
  - c. Temporary confiscation of the device, the student is directed to administration to discuss a change in device use, parents/guardians are notified, a plan moving forward is documented in PowerSchool. This third instance could result in prohibition of devices on school property and/or student suspension.
  - d. Prohibition of devices on school property and/or student suspension.

<https://www.strathmorehighschool.com/about/student-handbook>

## STUDENT RECOGNITION

### Contents

Teachers, students and community members take considerable pride in the success of students, by their achievements, individually or as part of a team. In addition to the annual Awards Night, staff members will seek out opportunities to recognize students who have done well in one or more of the following areas: academics, athletics, school government, citizenship, leadership, the arts and attendance.

**Note:** *Returning Grade 12 students will not be eligible for any awards.*

We invite students and parents to assist us in creating an environment where all students are recognized for their accomplishments. You can help in this endeavor by simply complimenting a student, writing an article for the newspaper or passing on pertinent information to teachers.

We invite teachers, students and parents to recognize students for their contributions in the school and/or community. Complete the awards application form online to nominate deserving students for the variety of awards given at SHS. These awards will be presented at the annual Awards Night in June.

### Breakfast of Champions

Once each semester, staff members each choose a student to be recognized at a breakfast. Students are chosen based on contribution to school life, marked improvement, volunteerism and /or work ethic.